



1. Groups within the village can apply to the fund. Those outside the village who can demonstrate direct benefit to the inhabitants will also be eligible to apply.
2. The scheme will support both capital and revenue projects. Projects with total cost of £2500 and below will be eligible to apply for funding in the 2023-24 financial year.
3. Groups will apply to the fund using the supplied application form.
4. Groups will be expected to supply the following accompanying documentation:
 - a. Evidence of actual or estimated expenditure
 - b. Evidence of planning permission (if necessary)
5. Applications are accepted at any time within the financial year and, time allowing, the Council will consider these at their next available meeting and applicants will be informed of the funding decision by the Clerk.
6. Groups can apply once per year but may bid for a number of elements of a project in the application.
7. All applications will be considered with regard to financial stability of the groups and judged on their own merits; particular attention will be given to the group clearly demonstrating the need for the project.
8. All applications will be considered against the Council's legal duty to the Local Government Act 1972 Section 137 and that any money granted by the Council must be commensurate with the direct benefit to the area or any part of it, or to all or some of its inhabitants.
9. Groups will be expected to contribute some of their own funds to the project although a set percentage has not been agreed.
10. Where partnership funding is being sourced outside the village, the Council would wish to see that such funding has been secured prior to awarding a grant.
11. Retrospective applications for spending already undertaken will be allowed. Council will judge at the time of application whether the grant application was timely.
12. The Council has the right to refuse any grant application.

13. Following a successful grant application, applicants will be expected to confirm receipt of the grant payment and to verify to the Clerk that the monies have been spent as specified in the application. Swillington Village Council reserves the right to reclaim any grant, or part thereof, not being used for the purpose specified on the application form.

Date of policy: September 2023

Approving committee: Full Council

Date of committee meeting: 05/09/2023

Policy version reference: Version 3

Supersedes: Grant Awarding Policy V3 (September 2017)

Policy effective from: 05/09/2023

Date for next review: As necessary