

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk

30th December 2025

You are invited to attend the next meeting of Swillington Village Council, to be held on
TUESDAY 6TH JANUARY 2026 at 7.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

There will be a public session prior to the meeting. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies.
 - 2.2 To approve reasons for absence given by councillors.
3.
 - 3.1 To receive declarations of interest from councillors on items on the agenda.
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
 - 3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 2nd December 2025 as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The installation of a new defibrillator in the phone kiosk at Swillington Common and the provision of defibrillator training
 - 5.2 The consideration of quotes for a health audit of trees on Village Council land
 - 5.3 The installation of a CCTV camera at the Club to cover the playground area
 - 5.5 The replacement and removal of village noticeboards
 - 5.6 The cutting back of encroaching vegetation on the track leading to the sports field
6. To receive and to consider actions and decisions to be taken:
 - 6.1 Reports received from representatives
 - 6.2 To consider any correspondence received
7. Planning:
 - 7.1 To consider and decide upon the following planning applications:

- 7.1.1 [25/07309/FU/E](#) - 2 Lowther Crescent Swillington - Demolition of existing garage; part two and single storey side extension
- 7.2 To receive and note the following planning decisions/information:
 - 7.1.1 [25/06296/CLE](#) – Springwell Farm Swillington – Certificate of Existing Lawful Development for mixed use - APPROVED
- 8. Finance:
 - 8.1 November and December 2025 spends reconciled to the bank statement
 - 8.2 To note the payment items
 - 8.3 To consider approving the revised 2025/26 budget including budget virements
 - 8.4 To review the completed Q2 Internal Controls Checklist and to consider any action necessary
 - 8.5 To consider the 2026/27 budget and to consider approving the precept demand for 2026/27
- 9. Allotments:
 - 9.1 To receive an update on any in-progress Untidy Plots and Termination processes
 - 9.2 To consider any further plots under the Untidy Plots process as necessary
 - 9.3 To receive an update on the matter of flytipping and burning on Council allotment property
 - 9.4 To receive an update from the Clerk on the allotment track flooding and ownership and to consider any actions necessary
- 10. Village and community:
 - 10.1 To receive an update on the registration of the land at the playground
 - 10.2 To receive an update on the P3 agreement and footpath survey project
 - 10.3 To discuss and consider any action to be taken on parking on Astley Lane
 - 10.4 To receive an update on the application for the Veolia Community Fund grant for playground improvements
 - 10.5 To consider the placement of a clothes recycling bank at the playground site
- 11. Events:
 - 11.1 To consider suggestions for future events and consider actions and decisions to be taken
- 12. Staffing:
 - 13.1 To note the increase in the National Living Wage applicable from April 2026
- 13. Council:
 - 13.1 To consider the placement of the portrait of HM The King in the Village Hall and to agree responsibility for the installation of the portrait
 - 13.2 To consider the purchase of ID badges for Councillors and Council staff
 - 13.3 To consider the insurance pre-renewal questionnaire
 - 13.4 To receive written applications for the office of councillor and to co-opt a candidate to fill the existing vacancy
- 14. To notify the clerk of matters for inclusion on the agenda of the next meeting
- 15. To note the date and time of the next meeting