

**Swillington Village Council**  
**Clerk: Mrs K Goodare**  
**Swillington Village Hall, Church Lane, Swillington, LS26 8DX**  
**Email: [clerk@swillingtonvillagecouncil.gov.uk](mailto:clerk@swillingtonvillagecouncil.gov.uk)**

27<sup>th</sup> January 2026

You are invited to attend the next meeting of Swillington Village Council, to be held on  
**TUESDAY 3RD FEBRUARY 2026** at 7.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

*There will be a public session prior to the meeting. Members of the public are welcome to attend the meeting.*

**AGENDA**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.  
2.2 To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.  
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.  
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 6<sup>th</sup> January 2026 as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 The installation of a new defibrillator in the phone kiosk at Swillington Common and the provision of defibrillator training
  - 5.2 The tipping of materials on land bordering the track alongside the play area field and car park
  - 5.3 Speeding and parking enforcement on Astley Lane and Church Lane
  - 5.4 Placement of the clothes banks in the village
  - 5.5 Installation of the portrait of HM The King & the leaflet holders in the Village Hall entryway
6. To receive and to consider actions and decisions to be taken:
  - 6.1 Reports received from representatives
  - 6.2 To consider any correspondence received

7. Planning:

7.1 To consider and decide upon the following planning applications:

7.1.1 26/00398/FU– 32 Preston View Swillington -Single storey side/rear extension; new patio area to rear and ramped access to front elevation

8. Finance:

8.1 January 2026 spend reconciled to the bank statement

8.2 To note the payment items

8.3 To consider approving the revised 2025/26 budget including budget virements

8.4 To review the completed Q2 Internal Controls Checklist and to consider any action necessary

8.5 To appoint two Cllrs to complete the Q3 Internal Controls Checklist

9. Allotments:

9.1 To receive an update from the Clerk on the allotment track flooding and ownership and to consider any actions necessary

9.2 To note the Clerk's instruction to Ison Harrison solicitors to upgrade the Council's possessory title of Swillington Lane allotments to an absolute title

10. Village and community:

10.1 To receive an update on the P3 agreement and footpath survey project and consider any action necessary

11. Events:

11.1 To consider the appointment of three or more Councillors to the Easter Little Cinema working party and to consider a budget for the event

11.2 To consider suggestions for future events and consider actions and decisions to be taken

12. Council:

12.1 To note the change in date for the April ordinary council meeting from Tuesday 7<sup>th</sup> April to Thursday 2<sup>nd</sup> April

12.2 To consider approval of the meeting dates for the 2026/27 financial year

12.3 To note the Clerk's attendance at the YLCA Annual Meeting and the report provided by the Clerk from the meeting

12.4 To consider the extension of the car park lease for Swillington Sports & Social Club and the transference of a portion of land to the Club

12.5 To consider the constitution and financial management of the Council's warm hub (the 'Cosy Cafe')

12.6 To consider the purchase of gate fobs for Councillors to access the Village Hall car park

12.7 To receive written applications for the office of councillor and to co-opt a candidate to fill the existing vacancy

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To note the date and time of the next meeting