

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk

24th February 2026

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 3RD MARCH 2026** at 7.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

There will be a public session prior to the meeting. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies.
 - 2.2 To approve reasons for absence given by councillors.
3.
 - 3.1 To receive declarations of interest from councillors on items on the agenda.
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
 - 3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the following meetings as true and correct records:
 - 4.1 The ordinary council meeting held on 3rd February 2026
 - 4.2 The ordinary council meeting held on 5th November 2024
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The installation of a new defibrillator in the phone kiosk at Swillington Common and the provision of defibrillator training
 - 5.2 The tipping of materials on land bordering the track alongside the play area field and car park
 - 5.3 Speeding and parking enforcement on Astley Lane and Church Lane
 - 5.4 Placement of the clothes banks in the village
 - 5.5 Installation of the portrait of HM The King & the leaflet holders in the Village Hall entryway
 - 5.6 The purchase of new gate fobs for the Village Hall car park for use by Councillors

6. To receive and to consider actions and decisions to be taken:
 - 6.1 Reports received from representatives
 - 6.1.1 Allotments – to consider the updated allotment ground covering rules and implementation dates
 - 6.2 To consider any correspondence received
 - 6.2.1 Regarding street lighting on link routes with neighbouring localities
 - 6.2.2 From the Growing Zone Group CIC regarding funding
 - 6.2.3 Correspondence received by Cllr Davies-Atack
7. Planning:
 - 7.1 To consider and decide upon the following planning applications:
 - 7.1.1 [25/06443/FU/E](#) – Hollinthorpe Low Farm Swillington Lane – Change of use of piggeries/stables to form three dwellings
 - 7.1.2 [26/00723/FU/E](#) – 7 Woodland Grove – Part two storey part first floor extension to side; single storey rear extension; demolition of existing conservatory
8. Finance:
 - 8.1 February 2026 spend reconciled to the bank statement
 - 8.2 To note the payment items
 - 8.3 To consider approving the revised 2025/26 budget including budget virements
 - 8.4 To review the completed Q2 & Q3 Internal Controls Checklists and to consider any action necessary
9. Allotments:
 - 9.1 To receive an update on the allotment track flooding and ownership and to consider any actions necessary
 - 9.2 To consider the application for a greenhouse from the plotholder of The Crescent Plot 10
10. Village and community:
 - 10.1 To receive an update on the P3 agreement and footpath survey project and consider any action necessary
 - 10.2 To consider ensuring the Village Hall defibrillator is publicly accessible at all times by leaving the pedestrian gate unlocked
 - 10.3 To note the independent playground report received and to consider any action necessary
 - 10.4 To consider the appointment of independent playground inspectors for the next financial year
 - 10.5 To note the report received following an independent assessment of trees on Village Council owned land at the playground and two allotment sites and to consider the following items arising from the report:
 - 10.5.1 To consider quotes received for the tree works recommended and to consider appropriate action and engagement where one tree appears to be enclosed by a neighbouring property
 - 10.5.2 To consider signage to limit site access in high winds
 - 10.5.3 To consider the Tree Management Policy (V1)

- 10.5.4 To consider the quotes received for follow-up assessments from the inspector
- 10.6 To consider the Christmas lights plan and costings

11. Events:

- 11.1 To consider suggestions for future events and consider actions and decisions to be taken

12. Council:

- 12.1 To consider the extension of the car park lease for Swillington Sports & Social Club
- 12.2 To consider the Cosy Cafe Policy Framework
- 12.3 To consider the updated Social Media and Electronic Communications Policy (V2)
- 12.4 To consider the renewal quote for Parish Online
- 12.5 To receive written applications for the office of councillor and to co-opt a candidate to fill the existing vacancy

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To note the date and time of the next meeting as Thursday 2nd April 2026