

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



30th April 2025

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 6TH MAY 2025** at 7.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

There will be a public session following the meeting. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies.
 - 2.2. To approve reasons for absence given by councillors.
3.
 - 3.1 To receive declarations of interest from councillors on items on the agenda.
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
 - 3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 1st April 2025 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Parking concerns on Astley Way
6. To receive and to consider actions and decisions to be taken:
 - 6.1 Reports received from representatives
 - 6.2 Reports received from working parties
 - 6.3 To note the latest committee meeting minutes
 - 6.2 To consider any correspondence received
7. Matters requested by Councillors:
 - 7.1 To consider a process for assessing and approving the public liability cover of contractors (Cllr Fox)
 - 7.2 To consider the hiring of a skip for plot clearances at The Crescent allotment site (Cllr Young)

8. Planning applications:
 - 8.1 25/01444/FU – 2 Park Grove Swillington – Retrospective application for the erection of a new boundary fence with gates to front and both sides; free-standing pergola to front
 - 8.2 25/01507/FU/E – Unit 6B Astley Lane Industrial Estate Astley Way - Change of use to a functional fitness facility
 - 8.3 24/07424/FU/E – 25 Whitecliffe Crescent – Demolition of existing dormer bungalow and erection of new detached dwelling house with parking for three cars
 - 8.4 25/02234/FU/E – 20 Lowther Drive – Single storey side/rear extension; pitched roof replacing flat roof to front/side and enclosing side of the porch to front
9. Allotments:
 - 9.1 To consider replacement for a second gate at the Swillington Lane allotment site
10. Committees and Working Parties:
 - 10.1 To note any updates from the Staffing Committee meeting
11. To consider and decide on the following purchases:
 - 11.1 To consider the renewal of the Parish Online service
 - 11.2 To consider the use of an email archiving application for council email addresses
 - 11.3 To consider any quotes received for footpath cutting
12. Village and community matters:
 - 12.1 To note the disposal of the Hill Crest site by Leeds City Council and consider locations and styles for a new noticeboard
 - 12.2 To consider an assessment of the state of repair of all village noticeboards and consider replacements
 - 12.3 To note that the playground works approved May 2024 are now being actioned with the contractor
 - 12.4 To consider the purchase of replacement cableway spring stoppers and cradle swing, and to consider any action regarding the recent damage caused
 - 12.5 To consider any further resurfacing repair and replacement quotes for the playground
 - 12.6 To consider a request for a memorial bench in the village and to consider a proposed Memorial Bench Policy
13. Council matters:
 - 13.1 To consider application for the Local Council Award Scheme
 - 13.2 To consider any applications for co-option and any options for further recruitment
14. Events matters:
 - 14.1 To receive an update on recent events and consider any suggestions for improvement
 - 14.2 To consider suggestions for future events and consider actions and decisions to be taken
 - 14.3 To consider the expansion of Cosy Cafe to a second weekly session
 - 14.4 To consider the renewal of the MPLC licence
15. Financial matters:
 - 15.1 April 2025 spend reconciled to the bank statement
 - 15.2 End of year
 - 15.3 Agree payment items
 - 15.4 To approve the revised 2025/26 budget

16. To notify the clerk of matters for inclusion on the agenda of the next meeting

17. To confirm the date of the next meeting as Tuesday 3rd June 2024

16.1 To note the dates and times of upcoming meetings