

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



24th June 2025

You are invited to attend the next meeting of Swillington Village Council, to be held on **MONDAY 30TH JUNE 2025** at 8.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

There will be a public session prior to the meeting. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 3rd June 2025 as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
5.1 Littering and dog mess at the playground (*Cllr Knox*)
6. To receive and to consider actions and decisions to be taken:
6.1 Reports received from representatives
6.1.1 Defibrillator report – To consider the purchase of defibrillator equipment as recommended in Cllr Cummings' report, including prep kits and replacement pads
6.1.2 Defibrillator report – To consider the purchase of a defibrillator, cabinet and signage for the new defibrillator location on Selby Road, including the consideration of available grant funding
6.2 Reports received from working parties
6.3 To note the latest committee meeting minutes
6.2 To consider any correspondence received

7. Matters requested by Councillors:
 - 7.1 To consider the re-siting of the defibrillator located at the Village Hall (*Cllr Lewin*)
 - 7.2 To consider the purchase of a maintenance package as part of the solar panel grant (*Cllr Lewin*)
8. Council matters:
 - 8.1 To receive written applications for the office of councillor and to co-opt a candidate to fill the existing vacancy
 - 8.2 To consider the payment method for holiday days for staff members
 - 8.3 To consider the Staff Timesheet Policy
 - 8.4 To consider the purchase of a CCTV camera to cover the playground area
 - 8.5 To consider the footpath cuts and any updated quotes received
9. Events matters:
 - 9.1 To consider suggestions for future events and consider actions and decisions to be taken
10. Financial matters:
 - 10.1 To approve the current budget
 - 10.2 Annual Governance and Accountability Return
 - 10.2.1 To consider the Internal Auditor's detailed written report and agree necessary action arising from it
 - 10.2.2 To note the Annual Internal Audit Report for 2024/25 included at Page 3 of the Annual Governance and Accountability Return 2024/25
 - 10.2.3 To approve the Annual Governance Statement 2024/25 for Swillington Village Council on Page 4 of the Annual Governance and Accountability Return 2024/25
 - 10.2.4 To consider and approve the Accounting Statements 2024/25 for Swillington Village Council on Page 5 of the Annual Governance and Accountability Return 2024/25
 - 10.2.5 To confirm the period for the exercise of public rights as Tuesday 1 July 2025 to Monday 11 August 2025
11. To notify the clerk of matters for inclusion on the agenda of the next meeting
12. To consider the date and time of the next meeting