

Swillington Village Council  
Clerk: Mrs K Goodare  
Swillington Village Hall, Church Lane, Swillington, LS26 8DX  
Email: [clerk@swillingtonvillagecouncil.gov.uk](mailto:clerk@swillingtonvillagecouncil.gov.uk)



1<sup>st</sup> May 2024

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 7<sup>TH</sup> MAY 2024** at 7.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to be 'K Goodare'.

Mrs K Goodare (Clerk)

*There will be a public session following the meeting. Members of the public are welcome to attend the meeting.*

### **AGENDA**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.  
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.  
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.  
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 2<sup>nd</sup> April 2024 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 Parking enforcement on Church Lane/Neville Grove (*Cllr Cummings*)
6. To receive and to consider actions and decisions to be taken:
  - 6.1 Reports received from representatives
  - 6.2 Reports received from working parties
  - 6.3 To note the latest committee meeting minutes
  - 6.2 Clerk's Report received
7. Matters requested by Councillors:
  - 7.1 To consider the involvement of a Junior Council in the Village Plan working party (*Cllr Wallace*)

8. Planning applications:
  - 8.1 24/02071/FU/E 30 Church Lane
  
9. Allotments:
  - 9.1 To consider the removal of sheeting from the Swillington Lane site suspected to contain asbestos and the clearance of plot 4a for the new plotholder
  - 9.2 To consider deductions in base rent for plotholders on selected benefit payments from April 2025 onwards
  - 9.3 To consider the following policies relating to the allotments:
    - 9.3.1 Ponds Policy
    - 9.3.2 Poultry Policy
    - 9.3.3 Bees Policy
  
10. Committees and Working Parties:
  - 10.1 To consider applying for solar panel installation for the Village Hall via the Northern Powergrid Grant scheme
  
11. To consider and decide on the following purchases:
  - 11.1 To receive an update on the progress of purchase of a defibrillator for Selby Road, and to consider whether the Council wishes to purchase a second defibrillator for Swillington Lane
  - 11.2 To consider the quote received from Leeds City Council for summer hanging baskets for installation in June
  - 11.3 To consider the purchase of a third SID for Swillington and to consider whether to reallocate the money budgeted for this purchase
  
12. Village and community matters:
  - 12.1 To consider the shortlisted quotes received for repairs and improvements to the playground
  
13. Events matters:
  - 13.1 To receive an update on recent events and consider any suggestions for improvement
  - 13.2 To consider suggestions for future events and consider actions and decisions to be taken
  - 13.3 To consider the quotes received from St John's ambulance for First Aid training, Fire Marshal Training and AED training
  - 13.4 To consider the purchase of identification badges for Councillors
  - 13.5 To receive an update from Cllr Musther regarding any arrangements for holding an event to mark the Big Lunch in partnership with the Cosy Café
  
14. Financial matters:
  - 14.1 April 2024 spend reconciled to the bank statement
  - 14.2 End of year
  - 14.3 Agree payment items
  - 14.4 Budget update

14.5 Annual Governance and Accountability Return

14.5.1 To consider the Internal Auditor's detailed written report and agree necessary action arising from it

14.5.2 To note the Annual Internal Audit Report for 2023/24 included at Page 3 of the Annual Governance and Accountability Return 2023/24

14.5.3 To approve the Annual Governance Statement 2023/24 for Swillington Village Council on Page 4 of the Annual Governance and Accountability Return 2023/24

14.5.4 To consider and approve the Accounting Statements 2023/24 for Swillington Village Council on Page 5 of the Annual Governance and Accountability Return 2023/24

14.5.5 To confirm the period for the exercise of public rights as Monday 3<sup>rd</sup> June to Friday 12<sup>th</sup> July 2024

15. To notify the clerk of matters for inclusion on the agenda of the next meeting

16. To confirm the date of the next meeting as Tuesday 4<sup>th</sup> June 2024

16.1 To note the dates and times of upcoming meetings