

Swillington Village Council  
Clerk: Mrs K Goodare  
Swillington Village Hall, Church Lane, Swillington, LS26 8DX  
Email: [clerk@swillingtonvillagecouncil.gov.uk](mailto:clerk@swillingtonvillagecouncil.gov.uk)



27<sup>th</sup> February 2024

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 2<sup>ND</sup> APRIL 2024** at 7.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to be "K Goodare".

Mrs K Goodare (Clerk)

*There will be a public session prior to the meeting from 7.15pm. Members of the public are welcome to attend the meeting.*

#### **AGENDA**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.  
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.  
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.  
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 5<sup>th</sup> March 2024 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 Swillington Trailer Hire land (*Cllrs Knox and Musther*)
6. To receive and to consider actions and decisions to be taken:
  - 6.1 Reports received from representatives
  - 6.2 Reports received from working parties
    - 6.2.1 To consider the proposal for Christmas Lights provision 2024 and the associated costs
    - 6.2.2 To receive an update from the Village Plan working party on their progress and plans for the Annual Village Meeting
    - 6.2.3 To receive an update from the D-Day working party and consider plans and costings for the Council's D-Day event
  - 6.3 To note the latest committee meeting minutes
  - 6.4 Clerk's Report received

7. Items requested by Councillors:
  - 7.1 To consider the increased costing for playground painting and graffiti removal (Cllr Musther)
  - 7.2 To consider the costing for noticeboard maintenance (Cllr Musther)
  - 7.3 To consider the purchase of allotment numbers and stakes to aid with plot identification (Cllr Fox)
  - 7.4 To discuss the litter levels and bin emptying at the local Tesco Express and consider writing to Tesco (Cllr Musther). Also to consider the letter drafted by the Clerk regarding Tesco's provision of its budget range groceries in the Swillington store (Cllr Lewin).
  - 7.5 To consider proposed dates, films and costings for upcoming Little Cinema events, and establish a working party for each event (Cllr Cummings)
8. To consider and approve the schedule of Council meetings for the next financial year
9. Allotments:
  - 9.1 To consider the removal of sheeting from the Swillington Lane site suspected to contain asbestos
  - 9.2 To consider and decide on an application from Crescent allotment plot 8 to erect a fruit cage
  - 9.3 To consider and decide on an application from Swillington Lane allotment plot 5 to erect a greenhouse
10. Committees and Working Parties:
  - 10.1 To consider the appointment of a Councillor as a YLCA representative
11. To consider and decide on the following purchases:
  - 11.1 To receive an update on the progress of purchase of a defibrillator for Selby Road, and to consider whether the Council wishes to purchase a second defibrillator for Swillington Lane
12. Village and community matters:
  - 12.1 To consider the quotes received for repairs and improvements to the playground
  - 12.2 To consider the footpath cutting schedule and contractor for the next financial year
13. Events matters:
  - 13.1 To receive an update on recent events and consider any suggestions for improvement
  - 13.2 To consider suggestions for future events and consider actions and decisions to be taken
  - 13.3 To consider the renewal of the MPLC film licence renewal
  - 13.4 To consider the purchase of identification badges for Councillors
  - 13.5 To consider whether the Council wishes to host an event for the Big Lunch (1-2 June)
14. Financial matters:
  - 14.1 February 2024 spend reconciled to the bank statement
  - 14.2 Agree payment items

14.3 Budget update for 2024-25

14.4 To note the 2023/24 end-of-year bank reconciliation and accompanying internal control checklist

14.5 To review and approve the asset register

15. To consider the applications received for co-option for the vacant Councillor positions

16. To notify the clerk of matters for inclusion on the agenda of the next meeting

17. To confirm the date of the next meeting as Tuesday 7<sup>th</sup> May 2024

17.1 To note the dates and times of upcoming meetings