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Description automatically generated**Swillington Village Council  
Clerk: Mrs K Goodare  
Swillington Village Hall, Church Lane, Swillington, LS26 8DX  
Email:** [**clerk@swillingtonvillagecouncil.gov.uk**](mailto:clerk@swillingtonvillagecouncil.gov.uk)

27th March 2025

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 1ST APRIL 2025** at 7.30pm in Swillington Village Hall.

Mrs K Goodare (Clerk)

*There will be a public session prior to the meeting from 7.15pm. Members of the public are welcome to attend the meeting.*

**AGENDA**

1. Reminder by the Chair of the Council’s expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.

2.2. To approve reasons for absence given by councillors.

1. 3.1 To receive declarations of interest from councillors on items on the agenda.

3.2 To receive any declarations of interest not already declared under the Council’s Code of Conduct or a member’s Register of Disclosable Pecuniary Interests.

3.3 To receive, consider and decide upon any applications for dispensation.

1. To confirm the minutes of the meeting held on 4th March 2025 as a true and correct record.
2. To receive information on the following ongoing issues and decide further action where necessary:

5.1 The repair of the gate post at the Swillington Lane allotments and consider any quotes received

5.2 The issue of fly-tipping near the playground and consider any quotes received

5.3 The installation of the new bin at the playground and consider any quotes received

5.4 The parking concerns on Astley Lane

5.5 The lease for the land occupied by Swillington Trailer Hire

1. To receive and to consider actions and decisions to be taken:

6.1 Reports received from representatives

6.2 Reports received from working parties

6.3 To note the clerk has enrolled on the Certificate in Local Council Administration

1. Items requested by Councillors:

7.1 To consider recruitment methods for the three vacant Councillor positions *(Cllr Knox*)

1. To consider and approve the schedule of Council meetings for the next financial year
2. To consider and decide on a date for the Annual Village Meeting
3. Committees and Working Parties:

10.1 To consider the appointment of a Councillor to the staffing committee

10.2 To set a date for a staffing committee meeting

10.3 To consider the appointment of a councillor as playground representative

1. To consider and decide on the following purchases:

11.1 To receive an update on the adoption of a kiosk for the defibrillator and to consider the purchase of a defibrillator

1. Village and community matters:

12.1 To consider the formation of an allotment society

12.2 To consider action to be taken in respect of unkempt allotment plots

12.3 To consider the grant application from the Swillington Scorpions rounders team

1. Events matters:

13.1 To receive an update on recent events and consider any suggestions for improvement

13.2 To receive an update on upcoming events

13.3 To consider suggestions for future events and consider actions and decisions to be taken

1. Financial matters:

14.1 March 2025 spend reconciled to the bank statement

14.2 Agree payment items

14.3 Budget update for 2025-26 and note the funds vired

14.4 To note the 2024/25 end-of-year bank reconciliation and receive an update on the AGAR

14.5 To review and approve the asset register

14.6 To review and approve the risk register

1. To notify the clerk of matters for inclusion on the agenda of the next meeting
2. To confirm the date of the next meeting as Tuesday 6th May 2024