

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



31st October 2023

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 7TH NOVEMBER 2023** at 7.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to be "Ke", representing Mrs K Goodare.

Mrs K Goodare (Clerk)

There will be a public session prior to the meeting from 7.15pm. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 3rd October 2023 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Swillington Trailer Hire
 - 5.2 Problems with the verge on the corner of Church Lane and Neville Grove
 - 5.3 Provision of financial assistance to St Mary's Church for the purpose of maintaining their Garden of Remembrance
6. To receive and to consider actions and decisions to be taken:
 - 6.1 Report received from the Chair
 - 6.2 Reports received from representatives
 - 6.3 Report received from Christmas Lights working party
 - 6.4 Clerk's Report received

7. Matters requested by councillors:
 - 7.1 *Cllr Cummings* - **To draft a response to the West Yorkshire Combined Authority consultation on the running of West Yorkshire buses**
 - 7.2 *Cllr Cummings* - to consider and decide on creating a Community Emergency Plan for the village, including formation of any working group necessary
8. **To consider and decide on the following planning applications:**
 - 8.1 23/05631/FU/E Sports Ground rear of Wakefield Road Swillington
9. To consider and decide upon the following Council policies:
 - 9.1 Village Council Health & Safety Policy (staffing)
 - 9.2 Audit Plan 2023-24
10. Village and community matters:
 - 10.1 To consider and decide on the date for the Annual Parish meeting including the allotments drop-in
 - 10.2 To consider and decide on establishing a working group for the formation of a Village Plan
11. Playground:
 - 11.1 To consider quotes received for various playground repairs identified in the last playground inspection report
 - 11.2 To consider applying for funding for new park equipment
12. Events matters:
 - 12.1 To consider and decide on the dissolution of the Events Committee
 - 12.2 To confirm the minutes of the Events Committee meeting held on 1st August 2023 as a true and correct record.
 - 12.3 To receive an update on recent events and consider any suggestions for improvement
 - 12.4 Remembrance Sunday (12/11)
 - 12.4.1 To confirm the wreath has been located and is fit for purpose for this year
 - 12.4.2 To consider the wording of the card to be placed within the Council's wreath
 - 12.4.3 To consider any social media posts regarding the Council's arrangements
 - 12.5 Christmas Lights Switch-On Evening (25/11)
 - 12.5.1 To receive an update on the purchase of a Christmas tree for the Village Hall and consider any action to be taken and costs associated
 - 12.5.2 To receive an update on arrangements for the evening and consider any further actions to be taken
 - 12.6 To receive an update on the arrangements for a Santa's Grotto in the village and consider any further actions to be taken
 - 12.7 D-Day 80th anniversary 6th June 2024
 - 12.7.1 To receive an update from Cllr Lewin on beacon research and costings
 - 12.7.2 To receive any updates from Cllrs on arrangements for the beacon and the weekend event, and consider any further actions to be taken
 - 12.8 To consider the matter of event training for Cllrs undertaking event management, such as fire marshalling, first aid and incident management

13. Financial matters:
 - 13.1 October 2023 spend reconciled to the bank statement
 - 13.2 Agree payment items
 - 13.3 Budget update
 - 13.4 To consider and decide on priorities for the next financial year in order to inform budget-setting and carry-forward calculations

14. To notify the clerk of matters for inclusion on the agenda of the next meeting

15. To confirm the date of the next meeting as Tuesday 5th December 2023
 - 15.1 To note the dates and times of upcoming meetings