

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



26th September 2023

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 3RD OCTOBER 2023** at 7.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to be 'ke', representing Mrs K Goodare.

Mrs K Goodare (Clerk)

There will be a public session prior to the meeting from 7.15pm. Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 5th September 2023 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The diseased tree inspection
 - 5.2 Flooding on the allotments track
6. To receive and to consider actions and decisions to be taken:
 - 6.1 Report received from the Chair
 - 6.2 Reports received from representatives
 - 6.2.1 To consider and decide on purchasing signs reminding allotment users to shut and lock the allotment gates
 - 6.3 Report received from Christmas Lights working party
 - 6.3.1 To consider a request from the social club to use the land containing the village playground as part of the events space for the Christmas lights switch-on event alongside the Club car park
 - 6.3.2 To consider purchasing materials to secure the sponsorship thanks banners

6.4 Clerk's Report received

7. To consider and decide upon the following Council policies:
 - 7.1 Complaints Policy (updated) & Persistent or Vexatious Complaints Policy (updated)
 - 7.2 Code of Conduct (updated)
 - 7.3 Financial Regulations (updated)
 - 7.4 Standing Orders (updated)
8. To consider and decide on applying for the Local Council Award Scheme foundation award at a cost of £130
9. Internal audit
 - 9.1 To consider and decide whether the council wishes to undertake an interim audit early next year (January/February)
 - 9.2 To consider the quotes received and decide on an auditor to instruct
10. To consider and decide on a request for assistance from St Mary's Church in maintaining their Garden of Remembrance
11. To consider and decide on work required in the playground
12. Financial matters:
 - 12.1 September 2023 spend reconciled to the bank statement
 - 12.2 Agree payment items
 - 12.3 Budget update
 - 12.4 To consider and decide on priorities for the next financial year in order to inform budget-setting & carry-forward calculations
13. To notify the clerk of matters for inclusion on the agenda of the next meeting
14. To confirm the date of the next meeting as Tuesday 7th November 2023
 - 14.1 To note the dates and times of upcoming meetings