

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



30th August 2023

You are invited to attend the next meeting of Swillington Village Council Finance Committee, to be held on **WEDNESDAY 6TH SEPTEMBER 2023** at 6.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to be "Ke", representing Mrs K Goodare.

Mrs K Goodare (Clerk)

Members of the public are welcome to attend the meeting.

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
3.3 To receive, consider and decide upon any applications for dispensation.
4. To consider and decide the committee's process for quarterly completion of the internal control checklists
5. Council bank account
5.1 To consider and decide on opting for paperless statements and correspondence on the Council bank accounts
5.2 To consider and decide on exploring the possibility of obtaining a procurement card for the Council's current account
5.3 To consider the Council's current savings account interest rates and decide whether to pursue switching options
6. To consider and decide on setting up a direct debit for the Council's monthly HMRC payments
7. To consider and decide on appointing an internal auditor for the 2023-24 financial year
8. To review the budget and any recommended virements from the Clerk or committee Councillors

9. To notify the clerk of matters for inclusion on the agenda of the next meeting

10. To confirm the date of the next meeting as Tuesday 5th December 2023

10.1 To note the dates and times of upcoming meetings