**SWILLINGTON VILLAGE COUNCIL ANNUAL MEETING 16th of May 2023**

**THE NEXT MEETING OF SWILLINGTON VILLAGE COUNCIL which will be held at 7.30 pm on Tuesday the 16th of MAY 2023 at Swillington Village Hall, Church Lane, Swillington, LS26 8DX. This is the Annual Meeting of the Village Council.**

**Press and public are invited to attend this meeting.**

**AGENDA**

1. To elect the Chairman of the Village Council and to receive the Chairman’s Declaration of Acceptance of Office.

2. To elect the Vice Chairman and to receive the Vice Chairman’s Declaration of Office.

3. To accept apologies for absence and to remind members that all declarations of interest need to be remade and recorded even if an interest has been declared on the register.

4. To identify any items for discussion that may require the exclusion of the press and public.

5. To approve the minutes of the meeting held on the 4th of April 2023 (Appendix A)

6. To review the Committee Structures and to appoint 3 members to serve on the Staffing Committee.

7. To appoint Cllrs to the following responsibilities

* Village Hall Committee
* Allotments
* Yorkshire Local Councils Association
* Playground
* Speed Indicator Devices
* Defibrillators

8.To receive reports from

8.1 Local Community Policing Team

8.2 Children’s playground report- Details shared before the meeting.

8.3 Allotments Representative report- Details before shared the meeting.

8.4 Village Hall Update – Details shared before the meeting.

8.5 Speed Indicator Device information – Details shared before the meeting.

8.6 Report from the Chair- Copy distributed prior to the meeting.

8.7 Delegated expenditure – April 2023.

9.Co-option of a Councillor – To consider and decide.

10.Revised Asset Register Information for 2022-23 – To consider and decide.

11. Internal Audit Report- To consider and decide

12.Financial Year end 2022/23. Completion of the Annual Governance and Accountability Return– To consider and decide.

13. The continuation of the Power of Competence -To consider and decide.

14. Swillington Trailer Hire, renewal of Lease – To consider and decide.

15. Pension arrangements for the newly appointed Clerk- To consider and decide.

16. Discuss/approve the new website and domain- To consider and decide

17.RSPB Stakeholder information - For information.

18.To receive information on the following on- going issues and decide further action where necessary.

18.1 Christmas lighting

18.2 Implications of diseased tree

18.3. Bridleway footpath 16 gate

18.4 Local Council Award Scheme

18.5 Defibrillator Swillington Common

18.6 Purchase of a mobile phone and printer for the Clerk

19. To receive and consider any current planning proposals

19.1.

20 To receive and consider the financial accounts.

20.1 April 2023 spend reconciled to the council bank statement.

20.2 Agree payment items.

20.3 Budget update resolution

21. To receive any other correspondence and communications and any further meetings/training attended by Members and the Clerk.

22. To consider and agree dates of future meetings of the Council

**Public Participation Session**

The ten-minute discussion for the public will now take place.

Yours faithfully

**Diane. P Brown**

Diane Brown Clerk and Responsible Financial Officer