**SWILLINGTON VILLAGE COUNCIL ANNUAL MEETING 4TH MAY 2021**

**Please note that this meeting will be held remotely owing to the Coronavirus Pandemic and the resulting restrictions on social distancing.**

**Press and public are invited to attend this meeting. The meeting will be held remotely by Zoom, the joining details are below.**

Join Zoom Meeting
<https://zoom.us/j/98428956132?pwd=ejh1Y2owV3JBUFZ3OVgwN1UrUWVuQT09>

Meeting ID: 984 2895 6132
Passcode: 116213

**AGENDA**

1. To elect the Chairman of the Village Council and to receive the Chairman’s Declaration of Acceptance of Office.

2. To elect the Vice Chairman and to receive the Vice Chairman’s Declaration of Office.

3. To accept apologies for absence and to remind members that all declarations of interest need to be remade and recorded even if an interest has been declared on the register.

4. To identify any items for discussion that may require the exclusion of the press and public.

5. To approve the minutes of the meeting held on the 6th of April 2021 (Appendix A)

6. To review the Committee Structures and to appoint 3 members to serve on the Staffing Committee.

7. To appoint representatives on the undermentioned bodies as required

* Village Hall Committee
* Swillington Education Charity
* Allotments

8. Councillor Co-option – To consider and decide.

9.To receive reports from

 9.1 Local Community Policing Team

9.2 Public Rights of Way

 9.3 Children’s playground report – Copy distributed prior to the meeting.

 9.4 Litter Picker report – Copy distributed prior to the meeting.

 9.5 Allotments Representative report- Copy distributed prior to the meeting.

 9.6 Swillington Education Charity- Copy distributed prior to the meeting.

 9.7 Village Hall Update - Copy distributed prior to the meeting.

 9.8 Speed Indicator – Report shared before the meeting.

 9.9 Report from the Chair- Copy distributed prior to the meeting.

 9.10 Delegated expenditure April 2021

10. Financial Year end 2020/21 Completion of the Annual Return– To consider and decide

11. Operation Menai Bridge- To consider and decide

12 Speed Bumps Project- To consider and decide.

13. Equal Opportunities Policy – To consider and decide

14. To receive information on the following on- going issues and decide further action where necessary.

 14.1 Hanging baskets 2021/22

 14.2 A63 Cycle Way

 14.3 The holding of meetings post, 6th May 2021.

15. To receive and consider any current planning proposals

 16. To receive and consider the financial accounts

 16.1 April 2021 spend reconciled to the council bank statement.

 16.2 Agree payment items.

 16.3 Budget 2021/22.

17. To receive any other correspondence and communications and any further meetings/training attended by Members and the Clerk.

18. To consider and agree dates of future meetings of the Council

**Public Participation Session**

The ten-minute discussion for the public will now take place.

Yours faithfully

**Diane. P Brown**

Diane Brown Clerk and Responsible Financial Officer