

Swillington Village Council
Clerk: Mrs K Goodare
Swillington Village Hall, Church Lane, Swillington, LS26 8DX
Email: clerk@swillingtonvillagecouncil.gov.uk



27th June 2023

You are invited to attend the next meeting of Swillington Village Council, to be held on **TUESDAY 4TH JULY 2023** at 7.30pm in Swillington Village Hall.

A handwritten signature in black ink, appearing to read "ke", is positioned above the name of the clerk.

Mrs K Goodare (Clerk)

There will be a public session prior to the meeting from approximately 7.15pm. Members of the public will adhere to the rules set by the council for this session.

AGENDA

Part 1

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.
2.2. To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the meeting held on 6th June 2023 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Selby Road cutting
6. Finance Committee
 - 6.1 Draft terms of reference – to consider and decide
 - 6.2 To appoint members of the committee – to consider and decide
 - 6.3 To appoint a Chair of the committee – to consider and decide
 - 6.4 To consider and decide the committee's quarterly meeting dates for the remainder of the financial year

7. Events Committee
 - 7.1 Draft terms of reference – to consider and decide
 - 7.2 To appoint members of the committee – to consider and decide
8. To consider and decide on the reviewed policies:
 - 8.1 Social Media & Communications policy
 - 8.2 Press and Media policy
9. To consider and decide on actions to mark NHS75's 'Light Up Blue' campaign
10. To consider and decide upon the following planning applications:
 - 10.1 **Planning Application** 23/03606/FU/E Ground Floor 12 Church Lane Swillington
 - 10.2 **Planning Application** 23/03751/FU/E Astley Grange Astley Lane Swillington
11. Matters requested by councillors:
 - 11.1 To consider and decide on the proposed dates for various council events and their budgets – *Cllr Crossley-Rudd*
 - 11.2 To discuss and decide the Council's response to the West Yorkshire Combined Authority's emerging Rail Strategy – *Cllr Howson*
12. Financial matters:
 - 12.1 June 2023 spend reconciled to the bank statement
 - 12.2 Agree payment items
 - 12.3 Budget update
13. To receive and to consider actions and decisions to be taken:
 - 13.1 Report received from the Chair
 - 13.2 Reports received from representatives
 - 13.3 Report received from Christmas Lights working party
 - 13.3.1 To consider and decide on the cost and location of a banner for business sponsor thanks and recognition
 - 13.3.2 To consider and decide on the Events team and Christmas Lights working party's recommendations (including but not limited to confirmation of date, venue, collaboration with other bodies, and the method for the lights switch-on) for the Christmas Lights switch-on event and its budget
 - 13.3.3 To consider and decide on the use and management of an uplighters programme of events
 - 13.4 Clerk's Report received

Part 2

14. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 for Part 2 of the agenda, due to the nature of the following business to be transacted being prejudicial to the public interest by reason of the confidential nature of the business.
15. CISWO/Swillington Trailer Hire site
 - 15.1 To consider and decide on the method of rent review & payments from the tenant

15.2 To consider and decide on desired clauses in the new sub-lease

Part 3

16. To notify the clerk of matters for inclusion on the agenda of the next meeting

17. To confirm the date of the next meeting as Tuesday 5th September 2023

17.1 To note the dates and times of upcoming meetings