

**Swillington Village Council**  
**Clerk: Mrs K Goodare**  
**Swillington Village Hall, Church Lane, Swillington, LS26 8DX**  
**Email: [clerk@swillingtonvillagecouncil.gov.uk](mailto:clerk@swillingtonvillagecouncil.gov.uk)**

26th March 2026

You are invited to attend the next meeting of Swillington Village Council, to be held on **THURSDAY 2ND APRIL 2026** at 7.30pm in Swillington Village Hall.



Mrs K Goodare (Clerk)

*There will be a public session prior to the meeting. Members of the public are welcome to attend the meeting.*

**AGENDA**

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2. 2.1 To receive apologies.  
2.2 To approve reasons for absence given by councillors.
3. 3.1 To receive declarations of interest from councillors on items on the agenda.  
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.  
3.3 To receive, consider and decide upon any applications for dispensation.
4. To confirm the minutes of the ordinary council meeting held on 3rd March 2026 as a true and correct record.
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 The installation of a new defibrillator in the phone kiosk at Swillington Common and the provision of defibrillator training
  - 5.2 The tipping of materials on land bordering the track alongside the play area field and car park
  - 5.3 Speeding and parking enforcement on Astley Lane and Church Lane, and parking on Neville Grove
  - 5.4 Placement of the clothes banks in the village
  - 5.5 Installation of the portrait of HM The King & the leaflet holders in the Village Hall entryway

- 5.6 The purchase of new gate fobs for the Village Hall car park for use by Councillors
- 5.6 The installation of a new bin in the village via a Ward Councillor initiative
- 6. To receive and to consider actions and decisions to be taken:
  - 6.1 Reports received from representatives
    - 6.1.1 - YLCA - to consider the Council's response to the proposed merger of the Leeds and South Pennines branches
  - 6.2 To consider any correspondence received
- 7. To consider and decide upon the following planning applications:
  - 7.1 [26/01279/FU/E](#) – 37 Primrose Hill Drive – Single-storey extension to side and rear
  - 7.2 [26/01382/FU/E](#) – 11 Park Avenue – Retrospective application for detached motorcycle store/outbuilding with access ramp
  - 7.3 [26/01405/FU/E](#) - 16 Woodland Drive - Single storey side/rear extension and associated car parking
- 8. Finance:
  - 8.1 March 2026 spend reconciled to the bank statement
  - 8.2 To note the payment items
  - 8.3 To note the 2026/27 budget and the carry-forward from the 2025/26 financial year
- 9. Allotments:
  - 9.1 To receive an update on the allotment track flooding and ownership and to consider any actions necessary
- 10. Village and community:
  - 10.1 To receive an update on the P3 agreement and footpath survey project and consider any action necessary
  - 10.2 To consider the playground improvement works including quotes received and possible grant funding
  - 10.3 To consider the Christmas lights plan and costings
  - 10.4 To consider the request to hold a hustings for the upcoming ward councillor elections for the Garforth and Swillington ward
- 11. Events:
  - 11.1 To consider suggestions for future events and consider actions and decisions to be taken
  - 11.2 To consider a training provision for fire marshalling and first aid
- 12. Council:
  - 12.1 To consider the extension of the car park lease for Swillington Sports & Social Club
  - 12.2 To consider the Cosy Cafe Policy Framework
  - 12.3 To consider the Tree Management Policy
  - 12.4 To note the renewed insurance schedule for 2026/27 and to consider the information and costings received for cyber cover

12.5 To consider the Community Emergency Plan

12.6 To consider the Council's course of action regarding the installation of a boundary fence by a neighbour on Council-owned land

12.7 To receive written applications for the office of councillor and to co-opt a candidate to fill the existing vacancy

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To note the date and time of the next meeting as Thursday 5th May 2026

14.1 To note the Annual Village Meeting will take place on Tuesday 21st April

14.2 To note the Annual Meeting of the Council will take place on Thursday 5th May immediately preceding the ordinary meeting