

APPROVED 01/04/2025

Minutes of Swillington Village Council meeting held on Tuesday 4th March 2025 at 7.30pm

In attendance: Cllrs Knox (Chair), Fox, McGreavey, Young. Clerks E Martin & K Goodare.

Absent with apology: Cllr Cummings

Absent without apologies: Cllr Lewin

There were 3 members of the public in attendance.

1. **Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting**
2. **2.1 To receive apologies.** – Apologies were received from Cllr Cummings.
2.2. To approve reasons for absence given by councillors – Reasons for absence for Cllr Cummings were approved.
3. **3.1 To receive declarations of interest from councillors on items on the agenda.** – None.
3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests. – None were received.
3.3 To receive, consider and decide upon any applications for dispensation. – None were received.
4. **To confirm the minutes of the meeting held on 3rd December 2024 and 4th February 2025 as a true and correct record.** – No minutes were provided and as such these were not approved.
5. **To receive information on the following ongoing issues and decide further action where necessary:**
 - 5.1 Update re Swillington Health Centre** – Cllr Young has spoken to the local MP who has written letters to various bodies concerning the building rent. The clerk Eve Martin confirmed she had also written to the MP.
 - 5.2 Update on solar panels and consider Solar PV requotes** – **it was resolved** that the Clerk Eve Martin should go back to one of the companies quoting and ask for an amended quote with a bigger storage battery to present to the April meeting. **It was further resolved** that the Clerk Eve Martin should enquire with the fund providing the grant if SVC is able to spend any of the grant on a car charger.
 - 5.3 To consider annual insurance quote – Hiscox £1,775.46** – This had been approved at the previous meeting.
 - 5.4 Update on defibrillator/Adopt a Kiosk** – The Clerk Eve Martin confirmed she had sent the application and the £1 charge to begin the 90-day kiosk adoption process.
6. **To receive and to consider actions and decisions to be taken:**
 - 6.1 Reports received from representatives** – Cllr Young gave his report as Allotments Representative. He noted that there is a padlock missing on a gate at Swillington Lane, and that another gate is in need of repair. **It was resolved** that the Clerk Eve Martin should obtain a quote for repair of the gate post. He also noted that several plots were unkempt; **it was resolved** that the Clerk Eve Martin should write to these plotholders.
 - 6.2 Reports received from working parties** – as above
 - 6.3 To note the latest committee meeting minutes** - noted
7. **Matters requested by Councillors:**
 - 7.1 The parking situation Astley Lane** – The issue of company vans parked on the grass & path, and blocking the junction. It was agreed that the Clerk Eve Martin would write to the company responsible.

7.2 Hill Crest Road surface – Cllr Cummings has been in touch with LCC Highways who have confirmed that the road is near the top of LCC’s action list so hopefully there will be a further update soon.

8. Planning applications:

8.1 25/00478/FU Rocol House – external alterations to the office and warehouse units, with new entrance and canopy to visitor entrance into the office building – no objections

8.2 25/00606/FU Unit 5 Astley Lane – permanent change of use to assembly and leisure – no objections

9. Allotments – nothing was discussed

10. Committees and Working Parties – nothing was discussed

11. To consider and decide on the following purchases

Vision ICT £180.60 Website hosting and support April 2025 – March 2026 – approved

Vision ICT £60.00 SSL renewal Feb 2025 – Jan 2026 – approved

Leeds City Council – approved £5750.40 including VAT

12. Village and community matters – nothing was discussed

13. Events matters

13.1 To receive an update on recent events and consider any suggestions for improvement – nothing was discussed

13.2 To consider suggestions for future events and consider actions and decisions to be taken – none upcoming

14. Financial matters

14.1 February 2025 spend reconciled to the bank statement – the Clerk Eve Martin did not provide the financial documentation for this to take place

15. To notify the clerk of matters for inclusion on the agenda of the next meeting – to note that the Clerk Eve Martin should action the payment for CCTV to the social club

16. To confirm the date of the next meeting as Tuesday 1st April 2025

16.1 To note the dates and times of upcoming meetings