**APPENDIX A**

**Minutes of Swillington Village Council meeting held on Tuesday the 4th of June 2019 at 7.30 pm at the Village Hall.**

**Present** Cllrs Smith, Williams, Coleman, Woodhead, Carriss-Wright, Dunkerley and Young.

Village Clerk Diane Brown

2 members of the public were in attendance

**Agenda**

**19.32 Apologies**

Were received from Cllrs Crossley-Rudd and Donson.

**19.33 To receive any amended declarations of interest from members**

None received.

**19.34 To identify any items for discussion that may require the exclusion of the press and public**.

There were none

**19.35 To approve the minutes of the Council Meeting of the 7th of May 2019.**

**It was resolved to approve the minutes of the 7th of May 2019.**

**19.36 To receive reports from**

**a) Local Community Policing Team**

No report had been received for this month. Cllr Young has enquired why this is and will keep the Council updated on any information received.

**b) Public Rights of Way Footpath Warden**

The Chair read out the footpath report which will be forwarded to Leeds CC for action. The report stated that some hedges require cutting back, the Chair will investigate this.

**c) Children’s Playgrounds/ Litter Pickers**

Mr and Mrs Heszelgrave have retired from the Council. To cover the former duties of Mr and Mrs Heszelgrave, Cllr Williams is carrying out the playground checks and the Council has appointed a litter picker.

**d) Allotments Representative**

Cllr Donson was not at the meeting but had reported to the Chair and Clerk prior to the meeting. He said that there were no issues at either site or that he had a rotavator which allotment holders could borrow. Cllr Dunkerley stated that were some paths still being cultivated at the Lane. It was agreed that the Clerk would write to the allotment holders doing this. There was also a report of an untidy plot at the Crescent Site and the Clerk will contact the allotment holder to ask them to tidy it.

**e) Swillington Education Charity Representative**

Cllr Judith Woodhead updated the meeting. The Educational Charity has received four applications for funding. The deadline for applications is the 30th of June.

**f) Village Hall Reporting – All relevant aspects**

Cllr Judith Woodhead updated the meeting stating that the Committee had a new secretary Sheila Bainbridge. The fire extinguishers have been serviced and there will be at table- top sale on the 20th of July and a Craft Fair on the 25th of October.

**g) Speed Indicator Updates (SID’s)**

Cllr Coleman updated the meeting, both SID’s are working well and are slowing traffic down and making a positive difference to road safety in the village.

**h) Report from the Chair- Copy distributed prior to the meeting**

This report was discussed and noted.

**i) May Delegated Expenditure**

There was none.

**19.37 Protocol for Councillor Attendance- To consider and decide**

This was discussed and it was **resolved to adopt the policy.**

**19.38 Council Investments Update – For information**

The Village Council has a short-term deposit of £10.3 k which matures in June 2019. At a previous meeting it had been agreed to increase the reserve by £2k. It was also agreed to increase the short-term deposit by 6 months making it 18 months rather than one year.

**19.39 Leeds Core Strategy Selective Review- Consultation on proposed main modifications- For information**

This was discussed and noted.

**19.40 YLCA Training Information- For information**

This matter was discussed and noted.

**19.41 To receive any information on the following on going issues and decide further action where necessary**

**a) Parking on Hill Crest.**

We are still awaiting an update on this matter. The Clerk will contact Leeds CC as the footpath is in a poor state.

**b) Flexible Planning Church Lane- Illegal Flue**

This is still ongoing with no sign of any positive resolution.

**c) Land at the rear of Church Crescent Allotments**There has been a complaint made by a householder regarding access at the rear of her property. The Chair will take photos which will be sent to the solicitor dealing with this matter.

**d) Enforcement Notification 19/00336/UOPS3**

There has been no update received on this matter since last month. The tree which was damaged when the unauthorised works took place is now dead. The Clerk to contact Leeds CC for an update.

**e) Steps at Scott Close**

 Despite assurances by Leeds CC that the necessary works would be completed before March 2019 there has disappointingly been no action. The Clerk will continue to pursue.

**f)** **Village Hall Car Parking Project**

Leeds CC has stated that the Council will not be allowed a drop kerb and so this project cannot go any further.

**g) Change of name of Parish Council.**

This matter is still ongoing.

**h) Bus Shelter Astley Lane**

A resident living near to the proposed shelter has objected and the council has therefore decided not to pursue the matter.

**i)** **The need for a crossing on the A63 Selby Road**.

Leeds CC has stated that there is no need for a crossing at this point. The Clerk was instructed to contact Leeds CC refuting this.

**j) Speeding on Astley Lane**

The Village Council contacted both the Police and MP Alec Sherbrooke, subsequently there are plans for increased police checks which the Council will continue to monitor.

**19.42 To receive and consider any current planning proposals.**

**a**) **19/02305/FU/E Unit 19, Astley Lane Industrial Estate**

This application was discussed, and the Village Council has no objections to it.

**b) 19/02306/ADV/E UNIT 19 Astley Lane Industrial Estate**

This application was discussed, and the Village Council has no objections to it.

**c) 19/02747/FU/E 2 Swillington Lane**

This application was discussed, and the Village Council has no objections to it.

**d) 19/028425/FU/E Swillington Organic Farm, Coach Road**

This application was discussed, and the Village Council has no objections to it.

**e) 19/02922/FU/E 25 Lowther Road**

This application was discussed, and the Village Council has no objections to it.

**19.43 Financial Information to receive and consider the financial accounts.**

**a) May 2019 accounting statements have been reconciled to the village council bank statements and presented to the Council.**

The payments totalling £2,472.15 were agreed and initialled by all Cllrs present and then authorised by the Chair.

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| --- | --- | --- | --- |
| **Payee** | **Item Purchased** | **Amount** | **Date** |
| **Shield Insurance** | **Allotment insurance** | **£75.26** | **07/05/2019** |
| **FDM Charity** | **Grant** | **£400.00** | **14/05/2019** |
| **Cllr Smith** | **Expenses** | **£43.72** | **21/05/2019** |
| **HMRC** | **Tax** | **£13.99** | **28/05/2019** |
| **Leeds CC** | **Hanging baskets** | **£600.00** | **28/05/2019** |
| **Diane Brown** | **Clerk’s expenses** | **£44.16** | **31/05/2019** |
| **2 members of staff** | **Salaries** | **£1,295.02** | **31/05/2019** |

**b) Budget 2019/20**

The budget for 2019/20 was discussed **and it was resolved that this was an accurate forecast of the coming year.**

**19.44 To receive any other correspondence and communications and any further meetings attended by Members and the Clerk.**Cllr Donson has presented a cheque for £100 to the FDM charity as he promised at the last meeting.

**19.31 To consider and agree dates of the next meeting of the Council.**

The next meeting of the Village Council will be on Tuesday the 2nd of July.

This part of the meeting ended at 8.45 pm.

**Public Participation**

Items discussed included;

* All flower boxes have now been removed from in front of the school.
* The litter bin on the Green requires attention prior to the Summer Judging of Swillington In Bloom.
* The date for the Summer Judging of Swillington in Bloom will be July the 4th.

The meeting closed at 8.50 pm.

**Diane Brown**

Village Clerk and Responsible Financial Officer Swillington Village Council

Signed by Cllr Jacqui Smith Chair Swillington Village Council

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