**APPENDIX A**

**Minutes of Swillington Village Council meeting held on Tuesday the 4th of January 2022 at 7.30 pm.**

**Councillors in attendance** Cllrs Smith (Chair), Young, Coleman, Dunkerley, Knox, Fox, Crossley-Rudd and Bramma.

Village Clerk Diane Brown

There were 2 members of the public in attendance.

**Agenda**

The Chair welcomed everyone to the meeting.

**21.133 Apologies**

None required all serving councillors present.

**21.134 To receive any amended declarations of interest from members.**

None received.

**21.135 To identify any items for discussion that may require the exclusion of the press and public**.

There were none**.**

**21.136 To approve the minutes of the Council Meeting of the 7th of December 2021.**

**It was resolved to approve the minutes of the 7th of December 2021****.**

**21.137 To receive reports from**

**a) Local Community Policing Team**

Despite the Chair contacting the Policing team no report had been received in time for the meeting.

**b) Public Rights of Way**

The Footpath Report was discussed and has been sent to Leeds CC for action.

**c) Children’s Playgrounds/ Litter Picker**

Cllr Coleman updated the meeting regarding the status of the playground equipment. The replacement zip wire seat has been received and fitted. Cllr Bramma was thanked for his help with this.

The Litter Picker had sent in her report and there were no issues to report.

**d) Allotments Representative**

Cllr Young had distributed his report prior to the meeting and the contents noted.

**e) Swillington Educational Charity Representative**

Cllr Knox had distributed his report prior to the meeting and the contents noted.

**f) Village Hall Reporting – All relevant aspects**

 Cllr Knox had sent in his report prior to the meeting, the timetable for the Village hall refurbishment was noted. The Chair asked that at the next Village Hall meeting if the issue of a remote access for the heating could be discussed as problems with the heating had been reported by users.

**g) Speed Indicator Updates (SID’s)**

Cllr Coleman updated the meeting regarding speeding in the village. The statistics produced from the re-siting of SID2 were alarming in that it noted 59.31% of speeding violations. This will continue to be monitored and evidence passed to the police if necessary.

**h) Report from the Chair- Copy distributed prior to the meeting**

This report was noted and accepted.

**i) December Delegated Expenditure**

There was one item, new posts for one of the signs to the village. Cllr Bramma had noted that it required replacement. The net cost to the Council was £253. **It was resolved to accept that this was authorised council expenditure.**

**21.138 Precept Discussion 2022/23- To consider and decide.**

The budget for the next financial year has been an agenda item since November 2021 with the Village Council discussing all known aspects of expenditure and income. **It was resolved to set the Precept at £31,110, an increase in the tax base figure meant that there will be no resulting increase in this element of resident’s council tax bills.**

**21.139 Footpath Tendering-To consider and decide.**

Swillington Village Council endeavours to ensure that public monies are spent wisely and value for money obtained. **It was resolved not to carry out the tendering exercise at this time as the Financial Regulations do not stipulate any time limits on current contracts. In addition, the current contractor has not increased his charges and the Council is satisfied with the standard of work completed.**

**21.140 Christmas Eve Event Feedback - For information**

Unfortunately owing to changing in the continuing Covid -19 Pandemic restrictions the Christmas Eve event was cancelled.

**21.141 Power of Competence – For information**

It was noted that the Council still complies with the requirement of the Power of Competence.

**21.142 Consultation on Renewal of the Local Development Order permitting the development of a district heating network. For information.**

This was discussed and noted.

**21.143 To receive any information on the following on going issues and decide further action where necessary.**

**(a) Unauthorised Encampment Policy**

The Clerk has completed a draft policy which was discussed. The Chair is to contact other local councils to see if they have one for comparison.

**(b) Speed bumps Project**

There has been no progress on this item.

**(c) Queens Platinum Jubilee**

The Chair will contact Margaret Forth Church Warden and suggest a small working party to coordinate.

**21.144 To receive and consider any current planning proposals.**(**a) 21/097632/FU 2 Swillington Lane**

**Cllr Crossley-Rudd expressed an interest in this item and did not take part in the discussion.**

This application was discussed, and no objections were raised.

**21.145 Financial information to receive and consider the financial accounts**.

**a) December 2021 accounting statements have been reconciled to the Village Council bank statements and presented to the Council.**

**b) The payments totalling £ 3,079.34 were agreed and the budget for 2021/22, as at the end of December 2021 were resolved.**

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| --- | --- | --- |
| **Payee**  | **Reason for Expenditure** | **Amount** |
| **Cllr Jacqui Smith** | **Expenses** | **£56.79** |
| **Associated Waste** | **Village Hall waste removal** | **£55.99** |
| **The Village Hall**  | **Room hire** | **£18.75** |
| **Fenland Leisure Products** | **Zip wire replacement seat** | **£80.60** |
| **Sheila Salvin** | **Footpath walker- annual fee** | **£700** |
| **Cllr Crossley-Rudd** | **Christmas event expenses** | **£63.98** |
| **Staff salaries** | **3 members of staff** | **£1,479.94** |
| **Village Clerk** | **Expenses** | **£83.60** |
| **HMRC** | **Tax and NI** | **£224.99** |
| **Ashleigh Signs** | **Sign repair** | **£303.60** |
| **Virgin Bank** | **Charges** | **£11.10** |

As part of the budget discussion the purchase of another SID was discussed and the disappointment with the hanging baskets. A site was another SID was further discussed. Unfortunately, a combination of adverse weather conditions and insufficient watering had affected the hanging baskets. The Chair is to investigate reducing the number of baskets and increasing the watering potential for next year.

**21.146 To receive any other correspondence and communications and any further meetings attended by Members and the Clerk.**

None identified.

**21.147 To consider and agree dates of the next meeting of the Council.**

The next meeting of the Village Council will be on Tuesday the 1st of February 2022.

This part of the meeting closed at 8.20 pm.

**Public Participation**

Matters discussed included

* Issues regarding Swillington in Bloom and the lack of volunteers and problems with watering.
* Possibilities of flower displays elsewhere in the village.

The meeting closed at 8.30 pm

**Diane Brown**

Village Clerk and Responsible Financial Officer Swillington Village Council

Signed by Cllr Jacqui Smith Chair Swillington Village Council

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