

APPENDIX A

Minutes of Swillington Village Council meeting held on Tuesday the 1st of March 2022 at 7.30 pm.

Councillors in attendance Cllrs Smith (Chair), Young, Coleman, Dunkerley, Knox, Fox, and Bramma. Village Clerk Diane Brown. There were 8 members of the public in attendance.

Agenda

The Chair welcomed everyone to the meeting.

21.165 Apologies

Were received from Cllr Crossley-Rudd and the reason for non-attendance accepted.

21.166 To receive any amended declarations of interest from members.

None received.

21.167 To identify any items for discussion that may require the exclusion of the press and public.

There were none.

21.168 To approve the minutes of the Council Meeting of the 1st of February 2022.

It was resolved to approve the minutes of the 1st of February 2022.

21.169 To receive reports from

a) Local Community Policing Team

A report had been received from the Local Policing Team which was discussed.

b) Children's Playground

Cllr Coleman updated the meeting regarding the status of the playground equipment. A large gas canister has been dumped on the playground and arrangements will be made for its removal. There has been some vandalism to the new zip wire seat but not enough to warrant its replacement. The Chair has obtained two quotes for replacement matting under the swings and will obtain a third which will be an April agenda item.

c) Allotments Representative

Cllr Young had distributed his report prior to the meeting and the contents noted. Cllr Young brought two proposals both pertaining to the Lane Site. One concerned the unlettable Plot 9; Cllr Young has met with the Council contractor who is preparing a quote to prepare the area for reletting. This may be an expensive exercise and Cllr Dunkerley suggested contacting those on the waiting list and offering the plot rent free for a year. The Clerk will contact those on the list giving them a deadline for acceptance. The other issue was that of the chipping's delivery, this has been a problem in the past whereby allotment holders were using vehicles to deposit the chippings on site and not being considerate of other plot holders and health and safety requirements. It was agreed that there should be a limit of six deliveries per year, these must be by prior notification to the Council. Owing to the busy nature of Swillington Lane the chippings must be delivered on site to a location identified by Cllr Young. The procedure for the delivery of the chippings will be completed as outlined by Cllr Young and must be overseen by a Cllr. In this way the Council can ensure a duty of care to all Allotment Holders. **This was resolved and the vote for this prescribed process was unanimously agreed.**

d) Swillington Educational Charity Representative

Cllr Knox updated the meeting, there have been no meetings or applications in February.

e) Village Hall Reporting – All relevant aspects

Cllr Knox updated the meeting the village hall is currently being refurbished. New radiators and pipework has been installed, along with a remote thermostatic device. The Village Hall is increasingly busy and following the resignation of the keyholder these duties were being shared by VH & VC members. Outside sensory operated lights have been ordered and an electronic booking service considered.

f) Speed Indicator Updates (SID's)

Cllr Coleman updated the meeting regarding speeding in the village. The statistics produced by SID2 remain a concern. The Local Police Team were contacted last month but with little response. **It was resolved to accept the quote from Leeds CC regarding the repair to the SID as reported last month. A discussion took place regarding the problems of**

speeding traffic on Swillington Lane it was resolved to install a SID at a location recommended by Cllr. Coleman. The Council has the budget for an extra SID however the quote for this was obtained some time ago and costs may have increased. Cllr Coleman said he would request a revised quote.

g) Report from the Chair- Copy distributed prior to the meeting

This report was noted and accepted.

h) February Delegated Expenditure

There was none.

21.170 Changing the date of the April Village Council Meeting -To consider and decide.

Owing to the continued refurbishment of the Village the usual date of the Council meeting will need to be changed from Tuesday the 5th of April to Monday the 4th of April. **This change in date was resolved.**

21.171 Refuse bins being left out on Wakefield Road - To consider and decide.

This matter had been raised by Cllr Crossley-Rudd and as she was not present for the meeting will be referred to the April meeting.

21.172 Co-option of a Councillor – to consider and decide

Unfortunately, there has not been any applications and the vacancy remains.

21.173 Quotes for Children’s Play Equipment - To consider and decide

The Village Council has been fortunate in obtaining grant funding from the Caird Peckfield Community Fund of £15,513 for an inclusive roundabout. Three quotes were obtained for the purchase of the equipment, and it was agreed that the best option though not the cheapest was the quote from HAGS Play Equipment. **This was resolved.**

21.174 Risk Assessment and Policy- To consider and decide.

This matter was deferred and will be an April Agenda item.

21.175 Swillington Sports and Social Club- lease renewal and traffic calming - To consider and decide

The Chair updated the meeting regarding this matter advising that Cllr Young is to take the lead on it and report back to the next meeting.

21.176 Recruitment of a Village Hall Key Holder- To consider and decide

Adverts for this post are currently on Facebook/Twitter/Rothwell Record & in the notice boards.

21.177 Village Hall grounds vegetation work – To consider and decide

The Chair updated the meeting as to the long-standing issue with the overgrown vegetation in the grounds of the Village Hall. This area is not owned by the Council but by the Brigshaw Trust. Despite alerting the Trust to this issue the council has had no response. The Council contractor has given a quote for the work of £670. **It was resolved to go ahead with this work.**

21.178 External Audit 2021/22- For information

In March the Council receives the external audit information as soon as it is received the Clerk will send to all Cllrs for their information.

21.179 Civility and Respect Programme- For information

The National Association of Local Councils (NALC) has embarked upon a project to promote civility and respect in Government. The information was noted, and it was agreed to put a statement on the website which states the Council’s stance on this.

21.180 2026 Deadline for Recording Historic Paths in England Scrapped - For information

This information was noted.

21.181 To receive any information on the following on going issues and decide further action where necessary.

(a) Unauthorised Encampment Policy

There has been no progress on this matter though a request for information had been requested by the YLCA via the White Rose Newsletter. It was agreed to look again at the Policy prepared by the Clerk and discussed at the January meeting. This will be an April Agenda item.

(b) Queens Platinum Jubilee

The Chair and Cllr Bamma updated the meeting, a further meeting between the Church and the Council is scheduled for Saturday the 5th of March. The Chair said that she had secured funding from the Ward Councillors.

(c) Budget update 2022/23

The Clerk stated that there were no changes to the budget since the last update.

At this point the Chair requested permission for the meeting to continue after 9.00 p.m., this was granted.

21.182 To receive and consider any current planning proposals.

(a) Planning Application 22/00468/FU Hill Crest Farm Swillington Lane

Residents voiced their concerns. This is a retrospective application, where the applicant has for some years been conducting a business from formerly agricultural use to business use.

The Village Council is a statutory consultee, it was resolved to object to this application.

(b) Planning application 22/00925/FU 96 Neville Grove Swillington

This application was discussed, and no objections were raised.

21.183 Financial information to receive and consider the financial accounts.

a) February accounting statements have been reconciled to the Village Council bank statements and presented to the Council.

b) The payments totalling £ 12,087.84 were agreed and the budget for 2021/22, as at the end of February 2022 were resolved.

Payee	Reason for Expenditure	Amount
Vision ICT	SSL Renewal	£60.00
Vision ICT	Website hosting and support	£211.20
Swillington Village Hall	Room hire	£18.75
AWM	Waste disposal	£58.04
Swillington in Bloom	Grant	£1,000.00
Cllr J. Smith	Expenses	£47.99
Geosphere Ltd	Parish on line subscription	£96.00
Diane Brown	Clerks' expenses	£103.53
HMRC	Tax and NI	£279.54
Salaries	3 members of staff	£1,441.19
Virgin Bank	Bank charges	£11.60
Ackroyd Plumbing and heating Ltd	VH improvements	£8760.00

21.184 To receive any other correspondence and communications and any further meetings attended by Members and the Clerk.

The Chair encouraged Cllrs and staff to register for the YLCA remote conference on the 25th of March.

21.185 To consider and agree dates of the next meeting of the Council.

The next meeting of the Village Council will be on Monday the 4th of April. There will be an Allotment drop-in session from 6 till 6.45 with the Annual Village Meeting at 7. The Council meeting will start at 7.30 pm.

This part of the meeting closed at 9.10 pm.

Public Participation

Matters discussed included – Fence Wakefield Road/Skelton Skips extension of works

The meeting closed at 9.25 pm

Diane Brown

Village Clerk and Responsible Financial Officer Swillington Village Council

Signed by Cllr Jacqui Smith Chair Swillington Village Council

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