**APPENDIX A**

**Minutes of Swillington Village Council meeting held on Tuesday the 7th of June 2022 at 7.30 pm.**

**Councillors in attendance** Cllrs Smith (Chair), Dunkerley, Knox, Fox, and Crossley-Rudd

Village Clerk Diane Brown.

There were 5 members of the public in attendance.

**Agenda**

The Chair welcomed everyone to the meeting.

**22.47 Apologies**

Cllrs Young, Coleman and Bramma had sent in their apologies and the reason for non-attendance was accepted.

**22.48 To receive any amended declarations of interest from members.**

None were received.

**22.49 To identify any items for discussion that may require the exclusion of the press and public**.

There were none**.**

**22.50 To approve the minutes of the Annual General Council Meeting of the 3rd of May 2022.**

**It was resolved to approve the minutes of the 3rd of May 2022.**

**22.51 To receive reports from**

**a) Local Community Policing Team**

A report had been received from the Local Policing Team which was discussed.

**b) Children’s Playground**

A report had been distributed prior to the meeting which was discussed. At the last meeting it was noted that the zip wire seat had been vandalised again. A new zip wire seat has been received and will be fitted as soon as possible.

**c) Allotments Representative**

Currently we do not have an allotment representative, this is a later agenda item. Cllr Dunkerley stated that a delivery of chippings had been delivered to the Lane site without the proper procedure being followed. All Cllrs agreed that the Clerk should contact the plot holder involved and remind him of the proper process.

**d) Swillington Educational Charity Representative**

Cllr Knox stated that there had not been a meeting and there was nothing to report.

**e) Village Hall Reporting – All relevant aspects**

Cllr Knox updated the meeting; the key holder post has been filled. The installation of a sound system for the Village Hall had been discussed at the last meeting. The Village Hall Committee was not in favour of purchasing one. The Village Council believe this to be a short-sighted decision as improved facilities bring improved bookings. However, the Chair of the Village hall Committee stated that he would loan his own equipment to the hall for the next event requiring it on a trial basis. If this was deemed successful, this item would be discussed again.

**f) Speed Indicator Updates (SID’s)**

Cllr Coleman was not at the meeting but had sent in his reports. Speeding continues to be a worrying issue. The Village Council can ascertain and document this worrying trend but with no recourse for action. It was discussed that if there are no penalties to stop this then is the purchase of new SIDs viable? This will be an agenda item for July.

**g) Report from the Chair- Copy distributed prior to the meeting -** noted and accepted.

**h) May Delegated Expenditure**

There was none.

**22.52 Consultation on Household Waste Recycling Centres: DIY Waste Disposal Charges and Booking Systems- To consider and decide.**

This was discussed and it was agreed that Cllrs should complete this consultation individually.

**22.53 Appointment of Allotment Representative- To consider and decide**.

The Chair proposed Cllr Fox as the Allotment Representative. Cllr Fox stated that she would think about this and would let the Council know of her decision.

**22.54 Queens Jubilee Celebrations Feedback – For information**

Cllr Crossley-Rudd gave an update on this event saying what a great success it had been. There has been some fabulous feedback from residents, and it had been a run-away success. Thanks to all those involved for their hard work and fabulous ideas.

**22.55** **YLCA September Conference – For information**

This year the annual YLCA conference will be a face to face one and will be held at the Holiday Inn Wakefield on the 23rd of September. The Clerk, Cllrs Smith, Crossley-Rudd, and Fox are to attend. If any other Cllrs should like to attend if they could let the Clerk know.

**22.56 Leeds Local Plan Update Placemaking - 20min Neighbourhoods Research- For information**

The Chair outlined this consultation and how Cllrs can engage in it.

**22.57** **YLCA Branch Meetings, June 2022 – For information**

Details of the branch meeting which will be held in Swillington had been distributed to all Cllrs for their information. Swillington Village Council has two voting Representatives Cllrs Crossley-Rudd and Coleman. Cllr Crossley-Rudd is unable to go to this event and the Chair is to go in her place and explained the voting process as although she can attend as all Cllrs can she is not an official voting YLCA member.

**22.58 To receive any information on the following on going issues and decide further action where necessary.**

**(a) Councillor vacancy.**

No applications have been received. A member of the public at the meeting said that she may be interested.

**(b) Website Security Check**

Cllr Knox said that this was on-going.

**(c) Swillington Sports and Social Club**

The Chair updated the meeting, the lease renewal is on-going, and the Club is having problems with neighbouring properties that it is trying to resolve. The Chair said that she had found some useful information in the Council archives on this topic that she has passed to the Club.

**22.59 To receive and consider any current planning proposals.**(**a) Planning Application 22/03579/FU Pizza 7 Ground Floor.**

**It was resolved that the Council had no objections.**

**22.60 Financial information to receive and consider the financial accounts**.

**a) May 2022 accounting statements have been reconciled to the Council bank statements and presented to the Council. The payments, bank reconciliation and budget were agreed and resolved.**

**b) The payments totalling £4,979.37 were agreed.**

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| --- | --- | --- |
| **Payee** | **Reason for expenditure** | **Amount** |
| **M. Best** | **Audit fee** | **£50.00** |
| **Swillington Village Hall** | **Hall hire** | **£21.00** |
| **HMRC** | **Tax and NI** | **£44.17** |
| **Cllr Neil Bramma** | **Paint** | **£16.00** |
| **Motion Picture Licensing Company** | **License for Platinum Jubilee film** | **£262.10** |
| **Cllr Jacqui Smith** | **Expenses** | **£55.95** |
| **Vinyl banners** | **Jubilee banners** | **£93.19** |
| **Leeds CC** | **Hanging baskets** | **£600.00** |
| **Associated Waste** | **Village Hall waste removal** | **£71.09** |
| **Cameron Wilkey** | **Jubilee flyers** | **£70.00** |
| **HMRC** | **Tax and NI** | **£325.65** |
| **A. Fox Services** | **Footpath cutting** | **£1005.00** |
| **Fenland Leisure** | **Zip wire seat** | **£84.00** |
| **Diane Brown** | **Clerks Expenses** | **£21.39** |
| **PPLPRS** | **Music License** | **£198.83** |
| **Salaries** | **4 members of staff** | **£1404.40** |
| **D. Smith** | **Jubilee picnics** | **£468.00** |
| **Zoe Manners** | **Face painting Jubilee** | **£170.00** |
| **Virgin Bank** | **Charges** | **£18.60** |

**22.61 To receive any other correspondence and communications and any further meetings attended by Members and the Clerk.**

Correspondence has been received from the organisers of the Mint Festival which this year will be for one day only.

An email from Leeds CC had been received regarding a traffic issue on Neville Grove, parking on Neville Grove continues to hinder local bus services. Leeds CC agree that the installation of parking restrictions would be beneficial to protect the movement of the buses but there is not the budget at the present time. It was agreed that the Clerk would contact Leeds CC to ask when there will be budget and to enquire when the yellow lines would be removed from 1B to 5 Church Lane.

**22.62 To consider and agree dates of the next meeting of the Council.**

The next meeting of the Village Council will be on Tuesday the 5th of July.

This part of the meeting finished at 8.30pm.

**Public Participation**

A general discussion between Cllrs and the public took place and the issues discussed included,

* Neighbourhood network
* The success of the Jubilee celebrations
* The Elderberries
* Swillington travel groups
* The cycle route on the A63 which was promised but never delivered by Leeds CC.

**Diane Brown**

Village Clerk and Responsible Financial Officer Swillington Village Council

Signed by Cllr Jacqui Smith Chair Swillington Village Council

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