**APPENDIX A**

**Minutes of Swillington Village Council meeting held on Tuesday the 5th of July 2022 at 7.30 pm.**

**Councillors in attendance** Cllrs Smith (Chair), Dunkerley, Crossley-Rudd and Bramma

Village Clerk Diane Brown.

There were 2 members of the public in attendance.

**Agenda**

The Chair welcomed everyone to the meeting.

**22.63 To accept the resignation of the Chairman Cllr Jacqui Smith and to elect a new Chairman.**

Cllr Smith read out her resignation address which was accepted. Cllr Smith has been the Chair since 2011 and has brought the Council into legal operation. Cllr Smith was thanked for her service and was presented with a gift and a bouquet of flowers.

**Cllr Neil Bramma was proposed and seconded as Chairman of Swillington Village Council, and Cllr Bramma was duly elected.**

**22.64 Apologies**

Cllrs Young, Coleman, Knox and Fox had sent in their apologies and the reason for non-attendance was accepted.

**22.65 To receive any amended declarations of interest from members.**

None were received.

**22.66 To identify any items for discussion that may require the exclusion of the press and public**.

There were none**.**

**22.67 To approve the minutes of the Council Meeting of the 7th of June 2022.**

**It was resolved to approve the minutes of the 7th of June 2022.** **The minutes were signed by Cllr Smith as Cllr Bramma had not been at the June Meeting.**

**22.68 To receive reports from**

**a) Local Community Policing Team**

A report had been received from the Local Policing Team which was discussed and has been tweeted and will be put on the website.

**b) Children’s Playground**

A report had been distributed prior to the meeting which was discussed. There has been further vandalism on the zip wire and the circumstances around it was discussed. The new Spinmee inclusive roundabout has been installed. Cllr Smith said she had been contacted by Leeds CC with regards to the holding of an activity day at the playground. This was discussed and agreed, and Cllr Smith will contact the officer concerned.

**c) Allotments Representative**

The Council currently does not have an Allotments Representative, but the administration of the plots has continued. There is a new plot holder at the Lane and Cllr Dunkerley stated that one of the smaller plots may be available and it was agreed that the Clerk would enquire. New padlocks have been purchased for both sites.

**d) Swillington Educational Charity Representative**

Cllr Knox was not at the meeting but had sent in his report to the Clerk and the contents were discussed.

**e) Village Hall Reporting – All relevant aspects**

Cllr Knox was not at the meeting but had sent in his report to the Clerk and she updated the meeting. The Village Hall is to be decorated and the colours have been chosen. The carpet tiles have been removed from the wall near the kitchen serving hatch, the area has been plastered ready for painting. The discussion regarding a sound system continues with no decisions made yet.

**f) Speed Indicator Updates (SID’s)**

Cllr Coleman was not at the meeting but had sent in his reports. Speeding continues to be a worrying issue with expectation that it will not reduce in the future. Having SIDS in place simply confirms this issue without a resolution and the Council is concerned that the past decision to purchase new ones is not value for money.

**g) Report from the Chair- Copy distributed prior to the meeting.**

This was the outgoing Chair Cllr Smith’s last report. It was agreed that Cllr Smith would continue with some of the tasks such as the management of village hall bookings, checking the mail box, carrying out the weekly checks of the defibrillators, posting council information in the notice boards and the management of the Council twitter site. Cllr Smith had attended the YLCA Leeds Branch Meeting held at Swillington Village hall and informed everyone about the Village Idiot YouTube videos which gave an interesting slant on parish council activity. She suggested that a donation to this worthy cause could be a future agenda item.

**h) June Delegated Expenditure**

There was one item of delegated expenditure which was additional security required owing to vandalism whilst the new safety matting was installed. **It was resolved to accept that this was appropriate council expenditure.**

**22.69 Accident in the Playground- To consider and decide.**

Swillington Village Council take the safety of its playground seriously and was saddened and disappointed that a child has apparently been injured whilst using the zip-wire. The Council has stringent checks in place to monitor any damage. The claim against the council’s insurance was discussed and the police update regarding vandalism of the zip-wire.

**22.70 Speed Indicator Devices purchase- To consider and decide**.

It was agreed to refer this at a future meeting when more Cllrs were present.

**22.71 Future Community Events- To consider and decide.**

The Chair outlined some of his ideas for future community events building on the success of the Platinum Jubilee celebrations. It was agreed that a separate working party or committee would be a good idea, and this will be an ongoing agenda item.

**22.72 Repositioning the notice board- To consider and decide.**

This item has been resolved previously but costs have risen, it had been £309.60 but is now £402. **It was resolved to complete this work at the higher price**.

**22.73 The Little Library - To consider and decide**

It was agreed that Cllr Bramma should site the little library close to the repositioned notice board. It was agreed to thank the person who has built the library housing without any charge to the Council. This is a generous gesture to the community.

**22.74** **On line and Hybrid Council meetings – For information**

It was discussed and agreed that the Council would like to have this option and would take part in the YLCA on line consultation.

**22.75 To receive any information on the following on going issues and decide further action where necessary.**

**(a) Councillor vacancy.**

No applications have been received. The Chair is to contact an interested party and will report back. It was agreed that this will need advertising again.

**(b) Website Security Check**

Cllr Knox was not at the meeting and the Clerk updated the meeting with the progress made.

**(c) Swillington Sports and Social Club**

In common with the Council the Club is concerned about the worrying increase in anti-social behaviour. Vandalism continues to be a problem. Cllr Smith updated the meeting regarding recent productive meetings with all interested parties.

**22.76 To receive and consider any current planning proposals.**(**a) Planning Application 22/0879/FU Springwell Farm Swillington lane**

This was discussed and the Council has no objections.

**(b) Planning application 22/03411/FU 1175 Century Way Thorpe Park**

This application is for a property not within the boundary of Swillington. This has been raised before with Leeds CC as it is in the unparished area of Austhorpe.

**22.77 Financial information to receive and consider the financial accounts**.

**a) June 2022 accounting statements have been reconciled to the Council bank statements and presented to the Council. The payments, bank reconciliation and budget were agreed and resolved.**

**b) The payments totalling £10,277.53 were agreed.**

|  |  |  |
| --- | --- | --- |
| **Payee** | **Reason for expenditure** | **Amount** |
| **Cllr Bramma** | **Jubilee expenditure** | **£29.99** |
| **Smith’s food supplies** | **Jubilee expenditure** | **£468.00** |
| **Vision ICT** | **Website hosting** | **£172.80** |
| **Cllr Crossley- Rudd** | **Jubilee expenditure** | **£12.90** |
| **Cllr Crossley-Rudd** | **Lock for allotment gate** | **£19.79** |
| **Olivia Alice Smith** | **Jubilee expenditure** | **£150.00** |
| **Diane Brown** | **Clerks’ expenses** | **£66.60** |
| **C and G Weatherhead** | **Jubilee expenditure** | **£120.00** |
| **Pennine Playgrounds** | **Additional security** | **£420.00** |
| **Pennine Playgrounds** | **Safety matting playground** | **£7104.24** |
| **HMRC** | **Tax and NI** | **£300.98** |
| **Associated Waste Ltd** | **Village hall waste collection** | **£63.64** |
| **Village Hall Committee** | **Village hall hire** | **£21.00** |
| **Salaries** | **Staff** | **£1312.69** |
| **Virgin bank** | **Charges** | **£14.90** |

**22.78 To receive any other correspondence and communications and any further meetings attended by Members and the Clerk.**

None received.

**22.79 To consider and agree dates of the next meeting of the Council.**

The next meeting of the Village Council will be on Tuesday the 16th of August. There will not be a meeting in September.

This part of the meeting finished at 8.27pm.

**Public Participation**

The public in attendance had no matters to raise

The meeting closed at 8.30 pm.

**Diane Brown**

Village Clerk and Responsible Financial Officer Swillington Village Council

Signed by Cllr Neil Bramma Chair Swillington Village Council

……………………………………………………. Date ………………………...